



NIEPMD-NBER/Reg.2(04)/2022-23/

Date: **19.04.2022**

**CIRCULAR – 03/22**

To

The Head / The Course Coordinator(s)  
Teacher Training Institutions (TTIs)  
RCI approved Diploma & Certificate Level Courses (under NIEPMD-NBER)

**Sub: Online Link to update the details of Institute's Information and Course Coordinator(s) and Student trainees – reg.**

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Respected Sir/Madam,

As per the NIEPMD-NBER registration process, all the TTIs need to update Institute's Information, Course Coordinator(s) and Student trainees. The online link will be available from **26<sup>th</sup> April, 2022 [Tuesday]**.

Kindly noted that:-

- 1. The verification code for updating the "Institute's Information" will be sent to the institute's official email address for authentication.**
- 2. The verification code for updating / adding new the "Course Coordinator" will be sent to the concerned official's mobile phone and email address for authentication.**
- 3. The verification code for adding the "Student trainee" will be sent to the concerned student's mobile phone and email address for authentication.**

It is further informed that **the examination's answer kits, documents (Statement of Marks & Certificates) and any other related to the conduction of RCI examinations will be dispatched to the address displayed in the website.**

Accordingly, all the officials of TTIs are requested to check the details of "**Institute Information, Course Coordinator(s) & Student trainee(s)**" on the web portal ([www.examcell.niepmdexaminationsnber.com](http://www.examcell.niepmdexaminationsnber.com)) and update if any changes are required.

For further queries, please contact:-

- 1. Mrs. T. Hemalatha** [Ph.No.: **9941591522**], Consultant, NBER – **General Queries**
- 2. Mr. A. Abijit** [Ph.No.: **7299639376**], Software Consultant, NBER – **Website Queries**

Regards

Thanking you,

Yours Sincerely,  
Sd/-  
**I/c NBER**  
NIEPMD, Chennai